

Down-To-Earth (Vic) Cooperative Society Limited

(Draft) ConFest Committee Minutes

Date: 14/03/2024

Time: 7:30 PM

Venue: n/a

Register: <https://dte.coop/register>

Zoom: <https://dte.coop/zoom>

Phone: (02) 8015 2088 Meeting ID
Number 2362803699

CC Minutes [DTE Library CC Minutes](#)

Email: ccmail@dte.coop

#	Item (02 Weeks to ConFest)	Raised by:			
1	Acknowledge and pay respect to the traditional owners and ongoing custodians of the land_				
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.	<i>Read By Lance Nash</i>			
2	Meeting Started	<i>Procedural</i>			
	7:45 PM				
3	Meeting coordinators	<i>Procedural</i>			
	Chairperson: Mark Rasmussen Minute Keeper: Ellen Brogan Zoom Host/s: Andrew Mclean Time Keeper: Andrew Mclean Attendance monitor: Robin Macpherson				
4	Attendance Please Register your attendance You can check here for your Past Attendance	<i>Procedural</i>			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 33%;"> Aaron Shiperlee Ana Aguilar Andrew Hosie Andrew Mclean Brett Dalton Brian Denham Bryan Isaacs Charlie Dalton-Twist Chris Selwood David Cameron David Cruise David Wolfe Ellen Brogan Georgina Helliwell Glenn Raby Helen Laub Ian Hales Janni Vann Der Laan Jason Thomas Jessica Jane Townsend </td> <td style="width: 33%;"></td> <td style="width: 33%;">Apologies -</td> </tr> </table>	Aaron Shiperlee Ana Aguilar Andrew Hosie Andrew Mclean Brett Dalton Brian Denham Bryan Isaacs Charlie Dalton-Twist Chris Selwood David Cameron David Cruise David Wolfe Ellen Brogan Georgina Helliwell Glenn Raby Helen Laub Ian Hales Janni Vann Der Laan Jason Thomas Jessica Jane Townsend		Apologies -	
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John Reid
 Kevin Garber
 Kevin Taylor
 Lance Nash
 Lindy Hunt
 Malcolm Matthews
 Mark Rasmussen
 Marte Kinder
 Michelle Baker
 Ray Higgins
 Robin Macpherson
 Rory Page
 Susan Helson
 Viv Laroulette

Y = Can Vote

Those who can vote at this meeting are below

- Remove this section after adding Y to attendance names where necessary
- You can check here for your [Past Attendance](#)

Name	Count	Vote
Aaron Shiperlee	4	Y
Ana Aguilar	5	Y
Andrew Mclean	3	Y
Brett Dalton	5	Y
Brian Denham	3	Y
Charlie Dalton-Twist	5	Y
Chris Selwood	4	Y
Clifford Hayes	4	Y
Craig Newcombe	3	Y
David Cameron	5	Y
David Cruise	5	Y
David Wolfe	5	Y
Ellen Brogan	4	Y
Glenn Raby	5	Y
Helen Laub	5	Y
Ian Hales	5	Y
Janni Vann Der Laan	4	Y
Jason Thomas	3	Y
Jessica Jane Townsend	4	Y
Kevin Taylor	3	Y
Kim Chadwick	3	Y
Lance Nash	5	Y
Lindy Hunt	5	Y
Malcolm Matthews	4	Y
Mark Rasmussen	5	Y
Marte Kinder	5	Y
Ray Higgins	5	Y
Robin Macpherson	5	Y
Rory Page	5	Y
Simone Monet	3	Y
Susan Helson	4	Y
Viv Laroulette	3	Y
Walter Padovani	3	Y

	Previous Minutes Dated : 07/03/2024 Draft - Minutes - Chat - Audio		Mvd: Glenn Raby Sec: David Wolfe
	Corrections: (Corrections are not matters arising, corrections are to correct errors in the draft before approving the minutes)		PBC
6	Matters Arising - This is to update members on items from the last meeting should there be any		Procedural
	None		
7	Correspondence - List		
	1. - 2. - 3.		
8	Budgets - Funding Applications - Event Budget		
8.01	Front Gate - 8,400.00		25/02
	Description To process tickets , people , vehicles and wristbands while looking after volunteers .	Motion The CC approves the budget of 8,400.00 to fund Front Gate Payment - Advance - Kevin Taylor Details - Link	Mvd: Kevin Taylor Sec: Jessica Jane Townsend PBC
8.02	Water contingency budget - 30,000.00		25/02
	Description Blue-green algae in the Edward River would prevent us using that as a source for the drinking water at Confest. The conditions this year, of low water level, and slow flow, are ripe for an outbreak of that algae. In that case, we would buy water, most likely trucked from Swan Hill on the Murray. This is a contingency budget should that situation arise.	Motion that \$30,000 be put aside to be available in the event that water needs to be bought to supply Confest. Payment Invoice Details - Link Suzie Helson noted that this is contingency only	Mvd: Lindy Hunt Sec: Brian Denham PBC
8.03	Silent Disco - 9,390.00		04/03/
	Description A space to curate and facilitate a Silent Disco for 3 nights, 9pm - 1pm, also potentially a kids silent disco 6-7pm for 3 nights. Silent Disco is a much loved activity, especially to the younger attendees who are the future of organising confest. SD also provides a sensible option for those that enjoy amplified music. In previous years, SD was an activity enjoyed by many.	Motion The CC approves the budget of 9,390.00 to fund Silent Disco Payment - Invoices organised by Michelle Baker Details - Link	Mvd: Michelle Baker Sec: Janni Vann Der Laan PBC
8.04	Infrastructure and Set Up Works - 10,000		13/03
	Description We have realised on site that we will need further \$10,000 for urgent infrastructure work, vehicle repairs, repairs to tractor implements and trailers.	Motion The CC approves the budget of \$10,000 to fund Infrastructure and Set Up works Payment - Invoices paid by Suzi Helson	Mvd: Mark Rasmussen Sec: Suzi Helson PBC PBM

	John Reid took the chair at 9.15pm	Details - Link Sand Invoice 8700 *supplier raised prices. Vehicle Repairs Contingency 1300	Failed
8.05	Trolleys - 3,000		13/03
	Description There are not enough trolleys left on site. We need to purchase more of them.	Motion The CC approves the budget of \$3000.00 to fund trolleys Payment Invoice paid by Suzi Details - Link Includes 80 trolleys, fuel to collect and puncture repair kits	<i>Mvd: Mark Rasmussen</i> <i>Sec: Suzi Helson</i> PBC
8.06	Permaculture Village - 2,816.00		05/03
	Description Teach permaculture	Motion The CC approves the budget of 2816.00 to fund Permaculture Village Payment - Advance - Aaron Shipperlee Details - Link	<i>Mvd: Bryan Isaacs</i> <i>Sec: Aaron Shipperlee</i> PBC
8.07	Contingency for existing starlink		
	Description To buy a back up starlink for when things may go wrong with the existing set up	Discussion Buying a backup starlink pro's and cons	<i>Mvd: Andrew Hosie and Suzi Helson</i>
9	Payments		
	<ol style="list-style-type: none"> \$8,400.00 paid to Kevin Taylor's DTE Card to fund Front Gate \$2816.00 paid to Aaron Shipperlees DTE Card to fund Permaculture Village \$30,000 be put aside for Water Contingency \$10,000 to invoice to fund Infrastructure and Set Up works \$3000.00 to invoice fund trolleys 		
10	Action Tasks		
	Ongoing		
	Andrew McLean to supply Nathan Barry with corflute boards for Loo use AM - We have 25 to pickup from Frankston. I have a lead, so I'll let you know more. They are standard size 900x600. 20240312 - AM in Melbourne tonight. So I hope to organise more Glenn Raby to collect corflutes	Ongoing	
	Completed		
	Suzie to contact Ian Gray and Glenn Raby about reimbursement process	Completed	
	Nathan Barry to work with Lindy to complete another budget for Loo Crew before the next meeting	Completed	
	Ellen to contact Tom Paul Haynes and Kate Barnard about reimbursement process	Completed	
	Ellen to connect with Kevin T and Suzi about Aboriginal Ticketing process.	Completed	
	New		
	Ellen to contact Michelle Baker to confirm reimbursements process		
	Suzi to transfer the required funds as reimbursements to Silent Disco as per budget passed.		

	Ahosie, Robin Macpherson, to workshop hiring PC's or laptops		
	Malcolm Mathews to contact Kevin T about the Apple computer that was found in the First Aid container.		
	Suzie Helson pay the sand and trolley invoices		
11	Reports		
12	Motions		
12.1	Info tent is the master info board		25/02
	<p>Description An individual last year put his workshop only on the village notice board and then demanded the space was his . workshops spaces and villages are funded by DTE.</p> <p>Mark Rasmussen took the Chair...</p>	<p>Discussion no motion The information on the boards in the info tent is the master information for all village workshop spaces . Individual Village workshop boards do not override the info tent information therefore enhancing coordination .</p> <p>Note: Meeting recognised the concern expressed and discussed methods, processes and new workshop facilitator to mitigate some of the concerns.</p>	Mvd: Kevin Taylor
12.2	Ticket and First Nations Discussion		
	<p>Description Promoting by word of mouth</p>	<p>Discussion:</p> <p>Further discussion and report from Suzi Helson about the exciting plans for ConFest.</p> <p>Advertising in town during their events. Market is coordinating a space.</p>	Mvd: Suzi Helson
12.3	Vehicle use at the Confest site after dark DEFERRED		
	<p>Description Recently there has been a bit of discussion on line about driving around the Confest site at night. Basically, after dusk. The DTE Board has indicated that safety is the main priority when it comes to operating a vehicle on the ConFest site. Also, the Site Set Up Coordinators, Suzie, Aaron and myself will be working with volunteers to minimise driving around at night. So, I am posing some questions to the Confest Committee for feedback and clarification so everyone understands what the restrictions are on driving at night. These are some of the questions I would like answered.</p> <p>What time are vehicles supposed to stop</p>	<p>Motion That a clarification is made on the rules of driving around the Confest site at night during the festival.</p>	<p>Mvd: Mark Rasmussen Sec: ___</p> <p>PBC PBM Failed Withdrawn</p>

	entering the site? What time are Confest vehicles supposed to stop operating? What is a safe time to limit driving across the site? Does this include access to the carpark areas? What about in the morning? When can vehicles enter the site? What about driving around during the set up period?								
12.4	Ratification of Site Manager Role DEFERRED								
	<p>Description A small workgroup of former Site Managers and current Site Managers has developed a role description to be discussed and ratified by the CC. The role description can be developed annually according to feedback from the community</p> <p>...</p>	<p>Motion That the CC ratifies the role description of Site Manager</p> <p>Link to Role Description</p>	<p><i>Mvd: Ellen Brogan Sec: ___ PBC PBM Failed Withdrawn</i></p>						
13	Carried Resolutions		<i>Procedural</i>						
	<ol style="list-style-type: none"> 1. The CC approves the budget of 9,390.00 to fund Silent Disco 2. The CC approves the budget of 8,400.00 to fund Front Gate 3. The CC approves the budget of 2816.00 to fund Permaculture Village 4. That \$30,000 be put aside to be available in the event that water needs to be bought to supply Confest. 5. The CC approves the budget of \$10,000 to fund Infrastructure Set Up works 6. The CC approves the budget of \$3000.00 to fund trolleys 7. _ 8. _ 9. _ <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Emergency</th> <th style="width: 33%;">Infrastructure</th> <th style="width: 33%;">Spaces</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">0.00</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">0.00</td> </tr> </tbody> </table>		Emergency	Infrastructure	Spaces	0.00	0.00	0.00	
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0.00	0.00	0.00							
14	Next Meeting Date & Time Confirmation (or expectation)		<i>Procedural</i>						
	21/04/2024 at 7:30PM - Draft Minutes								
15	Meeting Ended		<i>Procedural</i>						